



# DOCUMENT MANAGEMENT

- A tool to manage your documents

The document management module allows you to place documents in connection with locations (buildings, floors, rooms, open areas etc) or to link to the structure from external databases or websites.

Optimize your document management with EG MainManager's advanced document management module. Get version control via smart version control, request review of documents, easy upload/download to/from Google Drive, efficient search for files, as well as the ability to send documents to EG MainManager via email.



**EG MainManager document management makes it possible to:**

- Link documents to buildings, projects and other objects
- Store and sort documents using a two-level classification
- Manage access to documents via location groups
- Access documentation EG MainManager app via work order

**EG MainManager enables the customer to create and/or upload a Quality Manual:**

- Customers can create and manage their quality manual
- Customers can keep track of different document versions
- Customers can assign access to manuals
- Clients send manual updates automatically

Vil du vide mere?

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